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| REGISTRATION # | DATE RECEIVED: |
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BUSINESS REGISTRATION APPLICATION

Hill City Municipal Code 3.14 requires any person operating a business within the municipal limits of Hill City must register annually with the City. An activity is considered exempt from the business registration requirement if it is engaged in casual or isolated sales that does not require a South Dakota state sales/use tax and/or excise tax license.

Name of business: _____

Description of the nature of the business: _____

Street address of business location: _____ Zoning: _____

Property owner's name: _____ Phone number: _____

Mailing address of business: _____

List of any chemicals or hazardous materials or hazardous waste which will be used or stored by the business:

South Dakota State sales/use tax identification number: _____

South Dakota State excise tax identification number: _____

(Please attach copies of above with application)

Name, address and contact information of the business owner. If the business is a partnership, the name, address and contact information for each partner. If the business is a corporation, the name, address and contact information of the officers.

1. Name: _____ Title: _____

Address: _____

Phone Number: _____ Email Address: _____

2. Name: _____ Title: _____

Address: _____

Phone Number: _____ Email Address: _____

3. Name: _____ Title: _____

Address: _____

Phone Number: _____ Email Address: _____

The name of the person in charge of the business, if different from the business owner, and their contact information including email address.

1. Name: _____

Address: _____

Phone Number: _____ Email Address: _____

The Business Registry helps ensure needed contact information is accurate and readily available in the event of an emergency and improves communication between the city of Hill City and all businesses operating within the city limits.

➔ Public requests for this registry shall only contain the name of each business.

➔ All registration certificates issued shall run with the calendar year and annually expire on December 31st regardless of the issue date. When there is no change in the registration information on file, a business shall not be required to apply for a new registration certificate, provided that it submits a letter to City Hall by January 31st of each subsequent year certifying there is no change in said information. Should there be changes in any of the information on the original application, a business shall notify City Hall, in writing, of such changes as they occur. _____ **Initial**

➔ Any person operating a business in the City that fails to secure a business registration certificate within 30 days of commencing business in the City, or fails to timely renew their certificate or update information as required, shall pay the fees and penalties as determined by City Council and adopted by resolution. _____ **Initial**

New businesses should inquire about sign permits as signage is regulated in Hill City.

Signature of business owner/agent

Date



243 Deerfield Road
PO Box 395
Hill City, SD 57745-0395
Phone: (605) 574-2300

BUSINESS REGISTRATION CERTIFICATE

Business Name: _____

Business Type: _____

Business Registration # : _____

Business Location: _____

Date of Issuance: _____

Hill City, SD 57745

Expiration Date: _____

Finance Officer, Hill City

This certificate is non transferrable and must be displayed at the location for which issued.
